



## Grievance Redressal Committee

- **Implementation of Guidelines:**

- To ensure a transparent mechanism for timely redressal of the student grievances, the college appointed grievance redressal committee.
- The committee consists of faculty members from various departments. This committee deals with all kinds of students' grievances

### Grievance Redressal Committee

S.NO	Name	Department	Position
1	Mrs. V. Anantha Lakshmi	EEE	Coordinator
2	Dr. Ch. Rajendra Babu	CSE HoD	Member
3	Mr. Ch. Naga Raju	CE HoD	Member
4	Mr. M. Rama Krishna	ECE HoD	Member
5	Mr. N. Abilash	CE	Member
6	Mrs. B. Susmitha	ME	Member
7	Mr. T.L. Prasanna Kumar	ME	Member
8	Mr. MD. Baig Mohammed	ECE	Member
9	Mr. K. Siva Rama Krishna	CSE	Member
10	Mr. Y. Rajesh	CSE	Member
11	Dr. V. Shanmukha Rao	IT	Member
12	Mrs. G. Durvasi	IT	Member
13	Mrs P.Harika	S&H	Member
14	Mr Y.Sudhakar	S&H HoD	Member
15	Dr. R. Leelavathi	S&H	Member

- **Organization wide awareness:**

- The institute takes utmost care in bringing wide awareness on students' grievance policy and mechanism for submission of online and offline grievances by publicizing it on the students' handbook.
- The document regarding mechanism of redressal is kept in the HEI's Website.
- Besides this, the organization has undertakings on policies with zero tolerance.

- **Mechanism for Submission of Students' grievances:**

- The students are provided with an e-mail id to post their complaints on line.
- Students are given access to the members of the committee for oral and written complaints.
- In addition to this, complaints can be dropped in the "Suggestion Box" provided.
- In case of severe grievance, the committee sends it to the notice of principal and Director.
- Then a special committee is formed to look into the matter and submit the report to the principal.
- Based on the conclusions and recommendations given by the committee appointed, the action will be taken.
- This grievance redressal committee is successful in building faith among the students that their grievances can be redressed on time.

**Coordinator of Grievance Redressal Committee:**

**Mrs.V. Anantha Lakshmi, Asst. Professor Dept. of EEE**

For further queries you may please contact: [grievances@aliet.ac.in](mailto:grievances@aliet.ac.in)