



ICT Classrooms of MBA Department

Want to reach goals all alone  
2<sup>nd</sup> Year MBA 204

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Longitude	80.658107	80°39'29" E	
			33°C
			91°F
2019-06-21(Fri) 04:28(PM)			

1<sup>st</sup> Year MBA 203

Essentials of effective business correspondence

- Keep readers interests in mind
- Tone should be correct
- Be sincere
- To the point
- Prefer active voice
- Be consistent

	Decimal	DMS	
Latitude	16.50968	16°30'34" N	
Longitude	80.658039	80°39'28" E	
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			91°F
2019-06-21(Fri) 04:26(PM)			

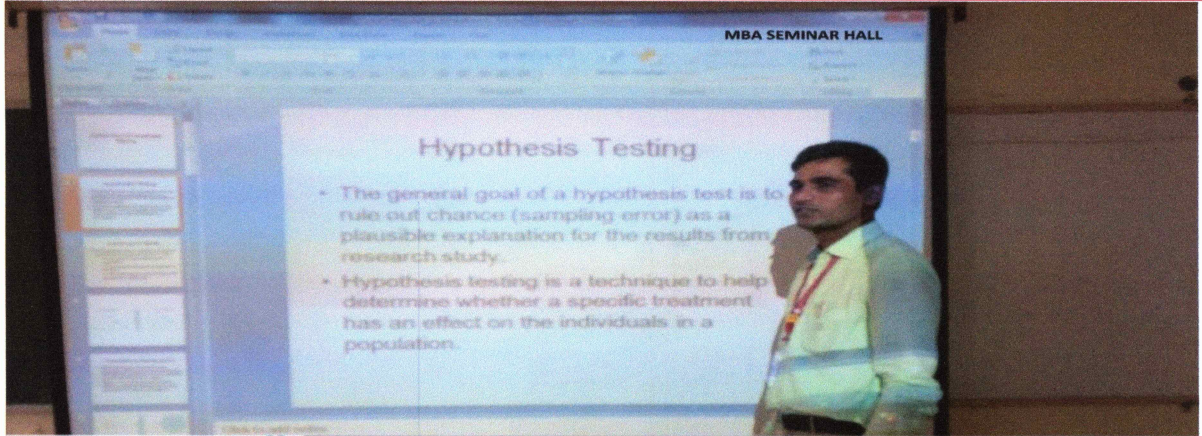
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**PRINCIPAL**  
 ANDHRA LOYOLA INSTITUTE OF  
 ENGINEERING & TECHNOLOGY  
 VIJAYAWADA-520 008



# ANDHRA LOYOLA INSTITUTE OF ENGINEERING AND TECHNOLOGY

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	Decimal	DMS
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2019-06-21(Fri) 04:17(PM)

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